# Kingdom Embassy

#### 2111 N. Fourth Street, Harrisburg, PA 17110

Elder Jeffrey Snead, Sr., Senior Pastor

Dear Bride and Groom:

This is an exciting time for you both! It can also be a time of questions and concern regarding the practical arrangements necessary for a memorable day. I offer the following suggestions to help simplify your wedding plans. Be certain to read the enclosed materials carefully.

Within the next **two weeks** you should:

1. Complete the three-part Wedding Application.
2. Call the Church office (236-8600) and schedule your relationship session with the Pastor through the Administrative Assistant.
3. Marriage License is only valid for **sixty days** from date of issuance. Application for Marriage License can be submitted at the Dauphin County Courthouse, Room 103, Front & Market Sts., Harrisburg, PA. 17108.

At least **two months** prior, to the wedding date, return the Wedding/Reception Checklist to the Administrative Ministry office.

**Two weeks** prior, to the wedding date, be certain that all charges due to the church are paid, by money order or certified check.

May the Lord bless you and keep you in His grace as your wedding day approaches. Please call me if you have any questions or need assistance.

In His Love,

Elder Jeffrey Snead, Sr.

Senior Pastor

# WEDDING APPLICATION FOR THE COUPLE

Date Submitted: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Note**: Pastor Snead would appreciate it if you wait to set the date of your wedding in the relationship sessions. Pastor Snead will officiate at all weddings at Kingdom Embassy unless a Pastor is designated.

**General Information**:

1. Groom’s name and address:

Home Phone: Work Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. Bride’s name and address:

Home Phone: Work Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. Were either of you married before? Groom\_\_\_\_Yes\_\_\_\_No Bride\_\_\_\_Yes\_\_\_\_No

If so, how was the previous marriage dissolved:

Groom Bride

( ) annulment ( ) annulment

( ) divorce ( ) divorce

( ) death ( ) death

**\*A copy of your divorce decree should be provided at your first relationship session.**

Are there, any children being brought into this marriage?

Groom\_\_\_\_Yes\_\_\_\_No Bride\_\_\_\_Yes\_\_\_\_No How Many \_\_\_\_\_\_

How Many \_\_\_\_\_\_ How Many \_\_\_\_\_\_

4. When would you like to be married? First Choice:

Day Month Year Time

Second Choice:

Day Month Year Time

5. Where would you like to be married? Please give full address if not the Kingdom Embassy \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Where will you be having the reception?

7. How many people do you estimate will attend your wedding? \_\_\_\_\_

If you’re a member requesting use of facilities for your reception, how many people do you estimate will attend your reception?\_\_\_

8. Are you members of Kingdom Embassy? Groom\_\_\_\_Yes\_\_\_\_No Bride\_\_\_\_Yes\_\_\_\_No

Church affiliation: Groom:

Bride:

9. How long have you known each other?

10. How long have you been engaged?

###### Member’s Checklist to Calculate Expenses

\_\_XX\_ No payment for Sanctuary use for the wedding and the rehearsal on the evening prior to the

Wedding, use of two rooms for changing and Fellowship Hall Rental.

\_\_XX\_ No payment for Kitchen Rental

\_\_\_\_\_\_ Wedding Director (fee stipulated by wedding director)

\_\_\_\_\_\_ Music Ministry (fee stipulated by musicians)

\_\_\_\_\_\_ Use of equipment (must sign waiver)

\_\_\_\_\_\_ I would like for other clergy to officiate: Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Church Affiliation\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_ $50 for Clean Up

\_\_\_\_\_\_ $45 for use of Sound & Media ***(due no later than 2 weeks before the wedding)***

**\_\_\_\_\_\_ Total *(due no later than 2 weeks before the wedding)***

\_\_\_\_\_\_ Wedding is not being held at Kingdom Embassy but I would like Pastor Jeffrey Snead, Sr.

to officiate.

###### Non-member’s Checklist to Calculate Expenses

$75 (per hour) For use of the Sanctuary for the rehearsal on the evening prior to the wedding and wedding day in addition to the use of two rooms for changing. Compensation for Kingdom Embassy’s Wedding Director (*if requested)*, Custodian, and Sound & Media Ministry, Officiating Pastor and Musician not included.

***(Due no later than 2 weeks before the wedding)***

\_\_\_\_\_\_ $125 for Fellowship Hall Rental

\_\_\_\_\_\_ $100 I would like Pastor Jeffrey Snead, Sr. to officiate.

\_\_\_\_\_\_ Wedding Director (fee stipulated by wedding director)

\_\_\_\_\_\_ Music Ministry (fee stipulated by musicians)

\_\_\_\_\_\_ Use of equipment (must sign waiver)

\_\_\_\_\_\_ I would like for other clergy to officiate: Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Church Affiliation\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_ $75 for Kitchen Rental

\_\_\_\_\_\_ $50 for Clean Up

\_\_\_\_\_\_ $45 for use of Sound & Media ***(due no later than 2 weeks before the wedding)***

**\_\_\_\_\_\_ Total *(due no later than 2 weeks before the wedding)***

**$100 for Refundable Deposit *(due with Wedding Application*)**

This deposit will be refunded: 1) if the Wedding Application is not approved; 2) notification of cancellation of wedding is provided two weeks ahead of time. The refundable deposit will be mailed within 1 week of wedding providing the premises are in satisfactory condition upon inspection.

Important Notes for Members and Nonmembers

***No arrangements with Kingdom Embassy are considered final until application has been signed and returned and the required payment has been made. This Wedding Application is a request for use of Kingdom Embassy and needs to be approved by the Senior Pastor or his designee and the Administrative Ministry.***

***Couples are fully responsible for providing to the officiating Clergy a wedding license three days before the wedding rehearsal. A wedding ceremony will under no circumstances be performed without a valid wedding license.***

Musical selections are limited to sacred music. The Music Ministry will provide a maximum of the following four (4) selections:

***Mother of the Bride Processional, Bridal Party Processional, Bride’s Processional, Accompaniment for solo selection, Recessional.***

***Please return this Wedding Application to “Kingdom Embassy” and mark it “Attention: Senior Pastor”***

I have read and agree with the terms, conditions, and purpose for the Wedding Application of Kingdom Embassy.

**Prospective Bride: Pastor:**

Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_ Approved: \_\_\_ Denied \_\_\_ Date\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date \_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Prospective Groom: Administrative Ministry:**

Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date \_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

cc: Administrative Ministry

**WEDDING APPLICATION** **FOR THE GROOM**

1. Do you have any questions concerning any of the material provided to you? Yes ( )

No ( )

2. Are you willing to participate in relationship sessions? Yes ( )

No ( )

3. What strengths do you see in your fianceé?

4. What strengths do you have to bring to your marriage?

5. What goals do you have for your marriage?

6. Are there any weaknesses that you see in your relationship?

7. What areas of your future marital relationship would you like most to discuss in your relationship sessions (i.e. areas in which you have a number of questions; areas of potential conflict; areas of special concern or interest)?

8. What does Jesus Christ mean to you?

9. Are you assured of having eternal life? Yes ( ) No ( )

10. If you are assured of having eternal life, how did you come to this assurance?

11. If you were not assured of eternal life, would you like to achieve this assurance?

Yes ( ) No ( )

12. Do you have any health conditions that you have **not** disclosed to your fiancé`?

Yes \_\_\_\_\_ No \_\_\_\_\_\_ If you answered yes, please explain why? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

#### SEX IN MARRIAGE QUESTIONNAIRE

**To engaged couple**: Please complete this questionnaire independent of your fiancée. IF both agree, discuss your answers/concerns after the questionnaire is completed.

1. I believe that sex is a very important element in a marriage relationship.

Yes ( ) No ( ) Not Sure ( )

2. My future mate is more interested in the sexual aspect of our relationship than I am.

Yes ( ) No ( ) Not Sure ( )

3. Is there any reason why you would not be able to enjoy a “normal”, satisfying sex life with

your spouse?

**WEDDING APPLICATION** **FOR THE BRIDE**

1. Do you have any questions concerning any of the material provided to you? Yes ( )

No ( )

2. Are you willing to participate in relationship sessions? Yes ( )

No ( )

3. What strengths do you see in your fianceé?

4. What strengths do you have to bring to your marriage?

5. What goals do you have for your marriage?

6. Are there any weaknesses that you see in your relationship?

7. What areas of your future marital relationship would you like most to discuss in your relationship sessions (i.e. areas in which you have a number of questions; areas of potential conflict; areas of special concern or interest)?

8. What does Jesus Christ mean to you?

9. Are you assured of having eternal life? Yes ( ) No ( )

10. If you are assured of having eternal life, how did you come to this assurance?

11. If you are not assured of eternal life, would you like to achieve this assurance?

Yes ( ) No ( )

12. Do you have any health conditions that you have **not** disclosed to your fiancé`?

Yes \_\_\_\_\_ No \_\_\_\_\_\_ If you answered yes, please explain why? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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